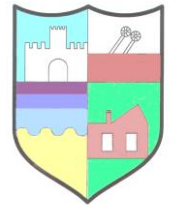


Ellington Primary School



7th September 2022

School Gateway

Dear Parents/Carers,

We are very excited to be introducing School Gateway to Ellington Primary – a parent engagement app that will allow you to communicate with the school. All school related communication, attendance figures, school trips club bookings, and payments will go through School Gateway from now on. The only exception is school dinners which will continue to be managed through School Grid.

School Gateway will allow us to move forward to being a cashless school so that children are not needing to handle cash in school as payments will be dealt with online. We will be able to gain consent for clubs and trips online which will reduce our printing costs and paper consumption and in turn, reduce our carbon footprint.

Following the letter sent at the end of last term, we have already had over a quarter of parents connect through the app. If you have not done so already, you can download the app for free in your App store.

Apple iPhone users, download the app here: schoolgateway.co.uk/iosdownload

Android phone users, download the app here: schoolgateway.co.uk/androiddownload

You can also login to the online version of School Gateway via your web browser if you do not have a smart phone. If you do not have access to the internet, please let the school office know and we will make suitable arrangements for you.

Breakfast/Afterschool Clubs

All bookings will be taken through School Gateway and sessions paid for in advance. Bookings need to be made by 7:30am the day of the session for breakfast club and by 2:30pm the day of the afterschool club session. We appreciate that unforeseen circumstances arise and welcome you to contact us by phone if you need your child to attend a club without a prior booking.

Morning nursery children are able to book the breakfast club and afternoon nursery children are able to book the afterschool club.

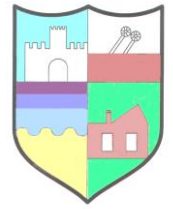
Headteacher: Mr K Hodgson

Warkworth Drive, Ellington, Morpeth, Northumberland, NE61 5HL
Telephone: 01670 860769 Email: Admin@ellington.northumberland.sch.uk

www.ellingtonprimaryschool.co.uk



Ellington Primary School



Extra-curricular Clubs

A letter will be sent out later this week detailing the exciting extra-curricular clubs we will have available this term. We strongly advise you to create your School Gateway account as this will be required to make bookings for the term. You will be given advance notice of club bookings going live and each club will be booked on a first come first served basis.

Absence

We continue to ask that all sickness absence is reported by phone by 9am. If you do not contact the school, we will call you in the first instance. If we do not get an answer, you will be contacted via the app or by text if you do not have the app.

I am more than happy to answer any queries you may have about School Gateway, so please do not hesitate to contact me.

Best wishes,

Mrs J Dyer

Headteacher: Mr K Hodgson

Warkworth Drive, Ellington, Morpeth, Northumberland, NE61 5HL
Telephone: 01670 860769 Email: Admin@ellington.northumberland.sch.uk

www.ellingtonprimaryschool.co.uk